

# Question and Answer

## Family Support RFP

*2018 Request for Proposal*

	<b>Program Area</b>	<b>Question</b>	<b>Answer</b>
1	Help Session	How do I sign up for a Help Session appointment?	Contact (206) 615-0744 to be scheduled for a 30-minute appointment with HSD staff at a specific time during one of the three help sessions. Attending a help session is not required, but you must sign up in advance for an appointment if you wish to attend. You do not have an appointment until you hear back from the scheduler. Organizations may sign up for one 30-minute appointment. (note: at the time of this posting, all help sessions have ended)
2	Help Session	Can we bring more than one person to the help session?	Yes.
3	Populations	Are African Americans in a separate RFP?	Priority populations for this RFP include families of color, which includes African Americans. See Guidelines and Application, Section III. Additional RFPs released this year will include a focus on various racial and ethnic populations that include but are not limited to African Americans.
4	Populations	Are East Africans included in Black/African American?	Yes, East Africans are included in the priority population, families of color. See Guidelines and Application, Section III.
5	Populations	Why is the population listed on the first line of the theory of change “youth ages 14-24”, instead of families?	The overall population HSD seeks to improve outcomes for is youth ages 14-24. By investing in families, it is expected that outcomes for that age range will improve.
6	Participant Eligibility	Can we serve unincorporated King County?	No. Agencies may use funding from this RFP for services located within Seattle City limits, and participants need to live within Seattle City limits.
7	Participant Eligibility	Do families who are experiencing homelessness need to be able to prove their last address was in Seattle?	Families who are homeless will be asked what their last address was, but are not required to provide documentation to prove this.
8	Strategies	Can you explain what you mean when you say the Systems Navigation Support strategy is not intended to be a referral service?	The Systems Navigation Support strategy is intended to help families learn how to access services and navigate systems on their own. While an organization may provide referrals to families as a part of their work, the focus of services proposed for this strategy should be on teaching and supporting families to be able to access services and navigate systems without assistance.

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9	Rating	How will the interview be rated?	Interviews will receive a score that is separate from the score an organization will receive for their application. Both scores will be used to determine funding recommendations.
10	Funding	How many organizations does HSD expect to fund through this RFP? Is there a minimum or maximum number of organizations?	HSD does not have a predetermined number of organizations it intends to fund, or a minimum or maximum.
11	Reporting	What will the reporting look like for the new contracts?	Please see "Section IV. Investment Area Background & Program Requirements" of the RFP Guidelines. Specific details regarding reporting will be discussed during contract negotiation.
12	Partnerships	A. How should we demonstrate our collaborations/key partnerships? B. Do we need to include information on cultural competency and other skills for our partner's staff?	A. Applicants are asked to describe their program model. Include collaborations/key partnerships in the appropriate answers. In addition, partnering organizations will need to sign the cover page and submit signed letters of intent. B. Any information to strengthen your proposal is encouraged to be included, unless specifically excluded in Application, Section II.
13	On-line Application	Can we look at the on-line application before we submit it?	Yes. There is a small amount of information that needs to be completed in the on-line system. The system will not save this information for you. All other information (application, budget forms, etc.) must be uploaded.
14	Rating	Who is on the rating panel?	The rating committee is made up of staff from a variety of city departments, as well as community members and stakeholders.
15	Populations	Can you distinguish between the priority and focus populations?	Please see "Section IV. Investment Area Background & Program Requirements" of the RFP Guidelines. HSD will track outcomes for the focus population who show the greatest disproportionality for specific outcomes.
16	Rating	Is there a scoring advantage to serving the priority or focus populations?	Scoring will be determined by the strength of the application, as outlined by the application criteria. If an organization seeks to serve a population not included in the priority or focus populations, they will need to clearly demonstrate a significant need in their application.
17	Populations	What if we serve many different communities of color who are all deaf?	The priority population for this RFP includes families of color.

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18	Strategies	If you apply to both strategies and one of the strategies receives a low score, does that mean you will not be funded for either strategy?	Each strategy will be considered on its own merit, and will be scored separately.
19	Populations	Do organizations have to work with all families, or can they focus on one group, like kinship families?	Organizations may focus on one specific community or group. Please see “Section IV. Investment Area Background & Program Requirements” of the RFP Guidelines for a description of the priority and focus populations.
20		Does the Family Support RFP reflect a move by HSD towards dispersing family services across Seattle, rather than having them located in Family Resource Centers? Is the City committed to the Family Resource Center model? Should currently funded Family Resource Centers highlight their experience in their proposals?	The RFP seeks applications from all qualified organizations. HSD is asking applicants to describe how they will meet the performance measures for their proposed population. All applicants are asked to include information about their experiences and strengths in their responses to the narrative questions. HSD seeks to fund the most competitive proposals and is not specifying a preferred model.